

MONDAY, OCTOBER 15, 2018 – 7:30 P.M.
BOARD OF ALDERMEN
MINUTES

MAYOR RICHARD MAGEE
ALDERMAN PAUL ROETTGER ALDERMAN AARON NAUMAN
ALDERMAN TOM SCHOEMEHL ALDERMAN BERRY LANE
ALDERMAN MIKE BAUGUS ALDERMAN JOHN SCHUSTER

CITY ATTORNEY, JIM HETLAGE
CITY ADMINISTRATOR, BEN DECLUE
DEPUTY CITY CLERK, JOANNE CARR

MEETING CALLED TO ORDER

The meeting was called to order at 7:30 PM by Acting President Lane

ROLL CALL

Present: Alderman Roettger, Alderman Schoemehl, Alderman Lane,
Alderman Schuster, Alderman Nauman, Alderman Baugus

Absent: Mayor Magee

PLEDGE OF ALLEGIANCE

APPROVAL OF THE MINUTES FROM OCTOBER 1, 2018

Alderman Lane asked if there were any changes or corrections to the Board minutes from September 17, 2018. There being none, he asked for a motion. Alderman Schuster moved approval of the minutes as submitted. Alderman Baugus seconded the motion, which was unanimously approved.

CITIZEN COMMENTS

ORDINANCES REQUIRING SECOND READING AND FINAL ADOPTION

B17-18 AN ORDINANCE AUTHORIZING THE CITY OF GLENDALE, MISSOURI, TO ENTER INTO AND EXECUTE AN INTERGOVERNMENTAL AGREEMENT WITH THE GLENDALE MUNICIPAL DIVISION OF THE CIRCUIT COURT OF ST. LOUIS COUNTY AND THE OFFICE OF STATE COURTS ADMINISTRATOR FOR THE IMPLEMENTATION OF THE SHOW-ME COURTS COURT AUTOMATION SOFTWARE.

Alderman Schoemehl moved approval of the second reading of Ordinance B17-18, with reading by caption only. Alderman Roettger seconded the motion.

Mr. DeClue reported that a request for a variance from the ‘go live’ date had not been received despite multiple email request made. Mr. DeClue stated that a yes or no answer had not been

received; however, the City was bound by the rules the court set on October 25-26 with a go live date of November 9, 2018. Mr. DeClue noted that the software would not be ready, but the City would be ready with the Ordinance.

Alderman Lane asked for a vote for the approval of the second reading, which was unanimously approved.

Mr. DeClue read the Ordinance by caption only.

Alderman Schuster moved approval of the final reading of Ordinance B17-18, with reading by caption only. Alderman Schoemehl seconded the motion.

There being no further questions or discussion, Alderman Lane called for a vote for Ordinance B17-18.

Ayes: Alderman Roettger, Alderman Schoemehl, Alderman Lane,
Alderman Schuster, Alderman Nauman, Alderman Baugus

Nays: None

Ordinance B17-18 was approved.

B18-18 AN ORDINANCE AMENDING SECTION 125.280 OF THE MUNICIPAL CODE TO IMPOSE A COURT AUTOMATION SURCHARGE OF SEVEN DOLLARS ON MUNICIPAL CASES IN ORDER TO ASSIST IN PAYMENT OF THE SHOW-ME COURTS COURT AUTOMATION SYSTEM AND TO UPDATE THE COURT COSTS AND SURCHARGES CHARGED BY THE MUNICIPAL COURT.

Alderman Baugus moved approval of the second reading of Ordinance B18-18, with reading by caption only. Alderman Schuster seconded the motion.

Mr. DeClue reported that Ordinance B18-18 will impose a mandatory \$7.00 surcharge on court cases that would be passed back on to the State of Missouri for assistance in the statewide conversion to Show Me Courts. Mr. DeClue added that it was a good faith effort and with enactment will clean up archaic language in the City code related to the courts.

Alderman Lane asked for a vote for the approval of the second reading, which was unanimously approved.

Mr. DeClue read the ordinance by caption only.

Alderman Roettger moved approval of the final reading of Ordinance B18-18, with reading by caption only. Alderman Schuster seconded the motion.

There being no further questions or discussion, Alderman Lane called for a vote for Ordinance B18-18.

Ayes: Alderman Roettger, Alderman Schoemehl, Alderman Lane,
Alderman Schuster, Alderman Nauman, Alderman Baugus

Nays: None

Ordinance B18-18 was approved.

RESOLUTIONS

R31-18 A RESOLUTION AUTHORIZING THE EXECUTION OF A TEMPORARY
CONSTRUCTION EASEMENT AGREEMENT FOR THE ACQUISITION OF A
TEMORARY CONSTRUCTION EASEMENT UPON THE PROPERTY LOCATED
AT 408 NORTH SAPPINGTON ROAD, GLENDALE, MISSOURI

Alderman Schoemehl moved approval of Resolution R31-18, with reading by caption only.
Alderman Nauman seconded the motion.

Mr. DeClue read the resolution by caption only.

Alderman Lane asked for a report.

Mr. DeClue reported that this resolution related to the construction companies' use of the Hammond's driveway, and the need for landscape work along the driveway. Mr. DeClue stated that the Hammonds were willing to allow use of their driveway at the beginning of the project, but the usage had seriously inconvenienced them during the project and damaged their driveway. Mr. DeClue stated that he met with the Hammonds, and noted that the Hammonds agreed to a payment of \$4,500.00, of which, ICS will pay \$1,000.00. The remaining \$3,500 will be an expense to the City. Mr. DeClue stated the he had met with Mr. Hammond today, noting that the driveway had been damaged by construction vehicles. Mr. DeClue stated that Mr. Hammond was content with the agreement, and would sign the agreement on Wednesday or Thursday.

Alderman Roettger asked when the City would pay the Hammonds.

Mr. DeClue stated that within the next three weeks, and noted that the Hammond's driveway would not be used again.

Alderman Baugus asked how long the driveway was used.

Mr. DeClue stated that the driveway was used quite often, with skid steers and other construction equipment.

Alderman Schoemehl noted that the construction company seemed to take advantage of the Hammond's driveway.

Mr. DeClue reported that following receipt of a few bids, a fair value for repair was agreed to by the Hammonds and the City, and the agreement will satisfy any future claims made.

Alderman Schoemehl asked Mr. Jones if there were any concerns about the subsurface of the driveway.

Mr. Jones stated that the driveway had not been inspected, and stated that he could not answer the questions.

Chief VanGaasbeek stated that damage was minimal, and noted that the original agreement with the Hammonds was to pave the driveway.

Mr. DeClue stated that the Hammonds would contract with a company to complete work on the driveway, adding that the Hammonds would deal with any liability issues related to replacement.

Alderman Schuster stated that by signing the agreement, the Hammonds would be waiving all future claims against the City.

Mr. DeClue noted that was the case.

There being no additional discussion or questions, Alderman Lane called for a vote which was approved unanimously.

TREASURER'S REPORT: SEPTEMBER, 2018

Mr. DeClue reported that the Gross Utility taxes were up again, and the telephone tax was down this period. Mr. DeClue stated that he would follow-up with the attorney to find out the status of the broader class action suit.

Alderman Schoemehl asked if the City could get an idea about the gap in the telephone taxes, and asked if the gap was due to only texting and messaging.

Mr. DeClue stated that he would research the information, and added that it was only texting and messaging where there was a gap.

Mr. DeClue noted that the pension fund balance decreased by \$66,000 due to payouts and stock market losses.

Mr. DeClue stated that the highlights from the September report are as follows:

Total Cash/Investment Balance. The City's cash and investment balance as of September 30, 2018 was approximately \$3,575,000. The adjusted balance (minus the bond proceeds) was approximately \$1,676,000 compared to approximately \$1,537,000 at September 2017.

General Fund Revenue.

Mr. DeClue reported that the year-to-date sales tax revenue through the end of September was \$267,742 and up by approximately \$7,500 or 2.9% compared to the same three months a year ago.

Mr. DeClue reported that Year-to-date electricity gross receipts tax revenues through the end of September were \$174,141 and up approximately \$15,500 or 9.8% compared to the same period a year ago.

Year-to-date telephone gross receipts tax revenues through the end of September were down approximately \$1,700 or 4.0% to \$41,147 compared to the same three months of last year. Telephone gross receipts taxes continue to trend down for cities for a variety of factors.

Year-to-date water tax revenues through the end of September were \$47,141 and up by approximately \$5,500 or 13.3% compared to the same period last fiscal year.

Year-to-date court revenues through the end of September were down approximately \$7,600 or 25% to \$22,364 compared to the same three months a year ago.

General Fund Expenditures.

Year-to-date expenditures in Administration are \$85,886 which is down approximately \$12,000 or 12% compared to the same three months in the prior fiscal year. The savings is personnel related as there was no City Administrator for the first month of the current fiscal year.

Year-to-date expenditures in the Fire Department are \$327,848 or approximately \$17,700 higher than last fiscal year. Most of the difference is the semi-annual payment for property insurance for the new firehouse.

Year-to-date expenditures in Court (\$11,585), Police (\$290,172), Dispatch (\$75,025), and Public Works (\$125,139) are very comparable to last year's figures.

Sewer lateral Fund. Year-to-date expenditures in the Sewer Later Fund at the end of September were \$12,720 compared to \$27,824 at the end of September 2017.

The Pension Fund account balance decreased in value by approximately \$66,000 during September to \$5,350,828. Approximately half of the decrease was due to retiree payments with the other half due to market weakness.

REPORTS

Mr. DeClue

Mr. DeClue reported that he was thrilled with the progress of the construction process, noting that the crew did a great job in the basement. Mr. DeClue noted that the locker rooms looked fantastic, the top coat added to the flooring looked like a painted floor. Mr. DeClue noted that

the landscaping and sod would be completed this week or next, and added that the staff was excited about moving over to the new location.

Alderman Schuster

None

Alderman Nauman

Alderman Nauman reported that he would like to see more updates in the CA report including issues such as the Gross Receipts Class Action Suite, Kirkwood School Board matters.

Alderman Nauman noted that the CA report had been issued beginning in 2011 with the previous City Administrator, Jeremy Hayes.

Alderman Roettger stated that he agreed with Alderman Nauman, noting that Mr. DeClue could report on more hot topics such as the Queen Anne project, Court issues, etc., which could give a fresh look at things in addition to Board meetings.

Alderman Nauman reported that he would like to discuss the newsletter regarding interesting topics to be added in the future.

Alderman Roettger agreed.

Alderman Schoemehl

Alderman Schoemehl reported that he had one issue, and asked if Glenkirk Lane had become a public street.

Mr. Jones stated that the street remained private, but does receive snow removal service and salt applications. Mr. Jones stated that a letter was sent to the Glenkirk Lane trustees regarding the steps needed to be taken to become a private street per the trustees' request.

Alderman Schoemehl stated that Mr. Jones presented the requirements well in the letter.

Mr. DeClue stated that Mr. Jones will keep the letter on file, and noted that it could be used for other private subdivision should a similar request arise.

Alderman Roettger

Alderman Roettger stated that with regard to the 24% reduction in court revenue, it was a number that stood out, and asked if it was a unique slide.

Mr. DeClue stated he would speak to the court clerk to ascertain the reasons, and added that the partnership would not be represented in this line item.

Alderman Roettger reported that the house on Elm Avenue where bread was baked was currently for sale.

Alderman Baugus

Alderman Baugus asked about the Webster Groves Strategic Meeting that was reported in the weekly CA report.

Mr. DeClue stated that an email was received a few days before the meeting indicating that Webster Groves had not heard from the Mayor about attending. Mr. DeClue stated that the City was invited to send two staff members from the City, and noted that Chief Beaton attended the meeting along with Mr. DeClue. Mr. DeClue stated that the meeting touched upon the Webster Groves School District's special needs assessment and the expansion of the 7th and 8th grade into the high school. Mr. DeClue added that Glendale was included because part of the city was in the Webster Groves School District.

Alderman Baugus asked about the meeting with the Kirkwood Superintendent.

Mr. DeClue stated that Chief Beaton and Captain Catlett were going to meet with the superintendent, and noted that it was not the appropriate setting to discuss grievances.

Mr. DeClue stated that there would be an update next month.

Alderman Baugus asked about Jiffy Lube, noting that the site looked the same, and had not heard back on the issue.

Mr. DeClue stated that the residents were okay so far, and noted that he was in communication with the building manager. Mr. DeClue reported that there was new ownership of the Jiffy Lube, but had not been able to communicate with the new owner following multiple tries. Mr. DeClue stated he would report next month.

Alderman Baugus asked if there was any word from Glendale Chrysler.

Mr. DeClue stated that Glendale Chrysler was not ready to proceed as yet, and had not talked with the residents. Mr. DeClue stated that he would update the Board next month.

Alderman Baugus asked about the status of the white car.

Mr. DeClue stated that Chief Beaton would report on the issue at the next meeting, adding that Chief Beaton would also speak with the residents who attend the earlier meeting.

Alderman Lane

Alderman Lane reported that with the new project planned for Manchester Road, it was a good opportunity for Mr. DeClue to walk the businesses on Manchester Road.

Alderman Lane reported that the crossing guard situation at Mary Queen of Peace seemed to be working well with adults and older children overseeing the corner crossings, adding that North Glendale Elementary crossings were working smoothly as well with adults and children.

Alderman Lane reported that one email was received concerning the new North Glendale parking lot noting that it did not seem to be relieving traffic, but added that the parking lot had diminished the parking on side streets.

Mr. Jones, Superintendent of Public Works

Mr. Jones reported on the SAP grant for the resurfacing of Sappington Road, north to Manchester Road, and the reconstruction of E. Essex from Sappington Road to the Kirkwood. Mr. Jones noted that in both cases the city hired Weiss Design to apply for the grant to East West Gateway.

Mr. Jones reported that both grant requests failed, noting that the funding was low and there were many applicants. Mr. Jones reported that through the process, an applicant often is denied during the first round, but with subsequent applications, funding is often approved. Mr. Jones reported that Kirkwood was interested in partnering again next year, and noted that the \$3,000 fee was refundable if an applicant was not awarded the grant.

Mr. Jones reported that the \$6,000 paid by Glendale would be returned, and the City of Kirkwood would receive \$1,500.00. Mr. Jones added that the fees paid to Weiss Design was nonrefundable, and noted that the City with Kirkwood planned to reapply in March, 2019. Mr. Jones stated that the fee to Weiss Design would be reduced for the new application.

Alderman Nauman noted the City had been successful with past grants, noting that application submitted for these grants were good.

Mr. Jones agreed, but noted that the East west Gateway grant approves often went to St. Louis County and Chesterfield. Mr. Jones added that the application was good, Weiss Design wanted the work, and the best effort would be put into the next application in 2019.

Alderman Schoemehl asked if Weiss Design's engineering work would be viable for the next application process.

Mr. Jones stated that generally, the engineering work was timeless, noting that there would be costs related to new field survey and the new application.

Alderman Nauman thanked Mr. Jones for his report, noting that it was good to see the breakdown.

Alderman Roettger asked about the last departmental report from Public Works.

Mr. Jones stated that the last report occurred 3 or 4 years ago.

Alderman Roettger asked that the department report soon to the Board.

Mr. Jones stated he would put a report together.

Mr. Jones reported on the Berry Road sidewalk project, noting that he had been speaking with Mr. Matt Rankin, and the area engineer, Mr. John Shrewsbury. Mr. Jones stated that they are getting near the end of acquisition phase, adding that construction should begin at the end of the third quarter, 2019. Mr. Jones stated that it would be a 6 months project which would include detours in the fall and winter. Mr. Jones added that St. Louis County would be working on a culvert box on Lockwood at Luther Lane at the same time, noting that the creek there, under Lockwood, flows south into Oakland. Mr. Jones stated that there would detours set up in that area as well, noting that it may take place before the Berry Road project.

MISCELLANEOUS

Alderman Lane stated that the idea of going paperless was a good idea, and asked Mr. DeClue to investigate the cost.

Alderman Lane also asked about end dates for the construction project, and asked for a date for a Citizen Open House.

Mr. DeClue suggested the 2nd meeting in January as a date for the ribbon cutting, followed by a block party in April or May.

Alderman Schuster noted that the 2nd meeting in January would be a good date to consider for the ribbon cutting, but noted that it was not known when the project would be finished.

ADJOURNMENT

Alderman Schoemehl moved to adjourn the meeting, seconded by Alderman Schuster. The motion was unanimously approved.

These minutes are approved as submitted this 5th day of November, 2018

Joanne Carr
Deputy City Clerk